

PUBLIC NOTICE
CRESCENT CITY COUNCIL AND
CRESCENT PUBLIC WORKS AUTHORITY
Regular Meeting Agenda
6:00 p.m. Tuesday, March 12, 2024
Crescent City Hall Council Chambers 205 N.
Grand – Crescent, OK 73028



Posted for Public Viewing and Filed in the Office of the City Clerk at
4:00 p.m. March 8, 2024

A handwritten signature in cursive script that reads "C. McCracken".

Catrina McCracken, City Clerk-Treasurer
205 N. Grand, Crescent, OK

Ward I – Darren Hurst Ward II – Jim Neal Ward III – Mayor Greg Cummings
Ward IV – Mack Blevins At Large – Tammy Wilmoth

The City of Crescent encourages participation from all its citizens. If participation at this meeting is not possible due to a disability, please notify the City Clerk/Treasurer at least 48 hours prior to the scheduled meeting time at 205 N. Grand, 405-310-8200, so that any necessary arrangements can be made.

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. FLAG SALUTE

ORDER OF BUSINESS - CONSENT AGENDA

All items listed are considered non-controversial and will be approved by one motion of the governing body, unless a request for discussion is made by any Council Member, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.

4. Consideration and possible action of the Consent Agenda to approve or remove items. Motion to approve Item(s) # _____ through _____, or Motion to remove Item(s)# _____.
5. Approval of the Minutes from February 13, 2024, Regular Council Meeting.
6. Approval of the Minutes from March 5, 2024, Special Council Meeting.
7. Approval of Appropriating Money for Payment of Claims from General Fund.
8. Approval of Budget Adjustment # 24-16.
9. Approval of Purchase Order # 240714 in the amount of \$ 4,000.00 to Myer's Engineering for Engineering Services on the MRDAF Project.
10. Approval of Purchase Order # 240715 in the amount of \$6,019.00 to OMAG for 1st quarter Property Insurance.
11. Approval of Purchase Order # 240716 in the amount of \$5,492.00 to OMAG for 1st quarter General Liability & Auto Insurance.
12. Mayor/Council discussion of Item(s) removed from the Consent Agenda.

BUSINESS

13. Consider and vote on approval of Ordinance No. 507 amending vehicle impound release fees.
14. Consider and vote on approval of Ordinance No. 508 setting a new fee structure for record requests and copy fees.
15. Consider and vote on approval of an Auto Aid Agreement between the City of Crescent - Fire Department and the City of Guthrie - Fire Department.
16. Consider and vote on replacement of the south concrete skirt at the Ambulance Barn in preparation of the MRDAF road construction project.

REPORTS FROM MUNICIPAL OFFICIALS

17. City Manager - Ryan Wallace, City Manager
18. Fire Department—Grady Birchfield, Chief
19. Library Report—Katy Montgomery, Librarian
20. Code Enforcement— Jim Bauman, Chief
21. Police Department— Jim Bauman, Chief
22. **Motion for Acceptance of Reports.**

NEW BUSINESS

23. In accordance with the Open Meeting Act, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda.

24. **Vote to Recess the Crescent City Council Meeting and convene Crescent Public Works Authority Meeting**

ORDER OF BUSINESS – CPWA CONSENT AGENDA

All items listed are considered non-controversial and will be approved by one motion of the governing body unless a request for discussion is made by any Trustee, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.

1. Consideration and possible action of the Consent Agenda to approve or remove items. Motion to approve Item(s) # _____ through _____, or Motion to remove Item(s)# _____.
2. Approval of the Minutes from February 13, 2024, Regular Council Meeting.
3. Approval of the Minutes from March 5, 2024, Special Council Meeting.
4. Approval of Appropriating Money for Payment of Claims for PWA.
5. Approval of Budget Adjustment # 24-17.
6. Approval of Purchase Order # 240713 for \$1,539.96 to Myer's Engineering for final payment on the ACOG REAP Grant #ED1-2022-2 project.
7. Approval of Purchase Order # 240717 for \$24,226.83 to Schuermann Enterprises, Inc. for SCADA work to the ACOG REAP Grant # ED1-2022-2 project.
8. Approval of Purchase Order # 240734 and check to F&M Bank in the amount of \$9,364.58 for interest payment on Loan #13015900 (Land).

9. Chairman/Trustee discussion of Item(s) removed from the Consent Agenda.

BUSINESS

10. Consider and vote on approval of Pay Requests # 7 and #8 and corresponding checks to Hoffman Water Wells in the amount of \$82,653.80 and \$25,626.90 respectively for the ACOG REAP Grant # #ED1-2002-2.

11. Consider and vote on the acceptance of completion of 2022 ACOG REAP Grant ED1-2022-2 replacing Clearwell with inline Chlorinator and installing high boost pumps at water wells: including acceptance of final pay request (2) for reimbursement of funds from the Grant.
12. Consider and vote on Resolution No. 24-10 setting new Meter Deposit amounts for PWA utilities.

REPORTS FROM PUBLIC WORKS AUTHORITY

13. Water Department—Grady Birchfield, Supervisor
14. Wastewater Management—Grady Birchfield, Supervisor
15. **Motion for Acceptance of Reports.**

NEW BUSINESS

16. In accordance with the Open Meeting Act, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda.
17. **Consider and Vote to Adjourn the Crescent Public Works Authority Meeting and Reconvene the Crescent City Council Meeting.**
25. Convene into Executive Session pursuant to Title 25 O.S. Section 307(B)(1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.

Exit Executive Session.
26. Consider and vote on any items that need action taken that were discussed in Executive Session.

Adjournment