

**MINUTES OF THE MEETING
CRESCENT CITY COUNCIL AND
PUBLIC WORKS
REGULAR MEETING
MARCH 12, 2024**

Pursuant to notice as required by law, the Crescent City Council met in regular session at 6:00 p.m. at Crescent City Hall.

1. CALL TO ORDER

Mayor Cummings called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Greg Cummings, Mayor
 Mack Blevins, Vice-Mayor
 Jim Neal, Councilmember
 Tammy Wilmoth, Councilmember
 Ryan Wallace, City Manager
 Catrina McCracken, City Clerk-Treas.

Absent: Darren Hurst, Councilmember

3. FLAG SALUTE

4. **CONSENT AGENDA**

The Crescent City Council found items #5 through #11 non-controversial and routine in nature. Vice-Mayor Blevins made a motion to approve the consent agenda as read. Councilmember Neal seconded.

AYES: Cummings, Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

5. Approval of the Minutes from February 13, 2024, Regular Council Meeting.
6. Approval of the Minutes from March 5, 2024, Special Council Meeting.
7. Approval of Appropriating Money for Payment of Claims from General Fund.
8. Approval of Budget Adjustment # 24-16.
9. Approval of Purchase Order # 240714 in the amount of \$ 4,000.00 to Myer's Engineering for Engineering Services on the MRDAF Project.
10. Approval of Purchase Order # 240715 in the amount of \$6,019.00 to OMAG for 1st quarter Property Insurance.
11. Approval of Purchase Order # 240716 in the amount of \$5,492.00 to OMAG for 1st quarter General Liability & Auto Insurance.

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12. Mayor/Council discussion of Item(s) removed from the Consent Agenda.- None.

****BUSINESS****

13. Consider and vote on approval of Ordinance No. 507 amending vehicle impound release fees.

Mayor Cummings made a motion to approve item # 13. Councilmember Neal seconded.

AYES: Cummings, Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

14. Consider and vote on approval of Ordinance No. 508 setting a new fee structure for record requests and copy fees.

Mayor Cummings made a motion to approve item # 14. Councilmember Wilmoth seconded.

AYES: Cummings, Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

15. Consider and vote on approval of an Auto Aid Agreement between the City of Crescent - Fire Department and the City of Guthrie - Fire Department.

Mayor Cummings made a motion to approve item # 15. Vice-Mayor Blevins seconded.

AYES: Cummings, Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

16. Consider and vote on replacement of the south concrete skirt at the Ambulance Barn in preparation of the MRDAF road construction project.

Mayor Cummings made a motion to approve item # 16. Councilmember Neal seconded.

AYES: Cummings, Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

****REPORTS****

17. City Manager – Written Report Provided.

18. Fire Department – Written Report Provided.

19. Library Report – Written Report Provided.

20. Code Enforcement – Written Report Provided.

21. Police Department – Written Report Provided.

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22. Motion for Acceptance of Reports.

Mayor Cummings made a motion to accept reports. Councilmember Wilmoth seconded.

AYES: Cummings, Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

****NEW BUSINESS****

23. None.

24. Vote to Recess the Crescent City Council Meeting and Convene Crescent Public Works Authority Meeting

Mayor Cummings made a motion to approve item # 24. Councilmember Neal seconded.

AYES: Cummings, Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

****CPWA - CONSENT AGENDA****

1. The Trustees of the Crescent Public Works Authority found items #2 through #8 non-controversial and routine in nature.

Vice-Chairman Blevins made a motion to approve item #(s) 2 - 8 of the consent agenda as read. Chairman Cummings seconded.

AYES: Cummings, Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

2. Approval of the Minutes from February 13, 2024, Regular Council Meeting.
3. Approval of the Minutes from March 5, 2024, Special Council Meeting.
4. Approval of Appropriating Money for Payment of Claims for PWA.
5. Approval of Budget Adjustment # 24-17.
6. Approval of Purchase Order # 240713 for \$1,539.96 to Myer's Engineering for final payment on the ACOG REAP Grant #ED1-2022-2 project.

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7. Approval of Purchase Order # 240717 for \$24,226.83 to Schuermann Enterprises, Inc. for SCADA work to the ACOG REAP Grant # ED1-2022-2 project.
8. Approval of Purchase Order # 240734 and check to F&M Bank in the amount of \$9,364.58 for interest payment on Loan #13015900 (Land).
9. Items removed from the Consent Agenda. - None

****BUSINESS****

10. Consider and vote on approval of Pay Requests # 7 and #8 and corresponding checks to Hoffman Water Wells in the amount of \$82,653.80 and \$25,626.90 respectively for the ACOG REAP Grant # #ED1-2002-2.

Trustee Neal made a motion to approve item # 10. Chairman Cummings seconded.

AYES: Cummings, Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

11. Consider and vote on the acceptance of completion of 2022 ACOG REAP Grant ED1-2022-2 replacing Clearwell with inline Chlorinator and installing high boost pumps at water wells: including acceptance of final pay request (2) for reimbursement of funds from the Grant.

Chairman Cummings made a motion to approve item # 11. Trustee Wilmoth seconded.

AYES: Cummings, Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

12. Consider and vote on Resolution No. 24-10 setting new Meter Deposit amounts for PWA utilities.

Trustee Neal made a motion to approve item # 12. Chairman Cummings seconded.

AYES: Cummings, Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

****REPORTS****

13. Water Department: Written Report Provided.
14. Wastewater Management: Written Report Provided.

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15. Motion for Acceptance of Reports.

Chairman Cummings made a motion to accept the reports. Vice-Chairman Blevins seconded.

AYES: Cummings, Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

****NEW BUSINESS****

16. None.

17. Consider and Vote to Adjourn the Crescent Public Works Authority Meeting and Reconvene the Crescent City Council Meeting.

Chairman Cummings made a motion to adjourn the CPWA Meeting and reconvene the Crescent City Council Meeting. Trustee Neal seconded.

AYES: Cummings, Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

25. Convene into Executive Session pursuant to Title 25 O.S. Section 307(B)(1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.

Mayor Cummings made a motion to convene into Executive Session, Councilmember Neal seconded.

AYES: Cummings, Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

Exit Executive Session

26. Consider and vote on any items that need action taken that were discussed in Executive Session.

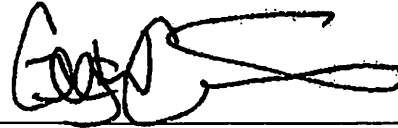
Mayor Cummings made a motion to approve items discussed in Executive Session. Vice-Mayor Blevins seconded.

AYES: Cummings, Blevins, Neal, Wilmoth. NAYS: None. Motion carried

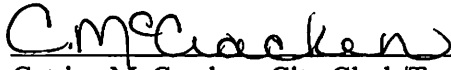
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****ADJOURNMENT****

Mayor Cummings adjourned the meeting at 6:31 p.m.



Greg Cummings, Mayor



Catrina McCracken, City Clerk/Treasurer

