

**MINUTES OF THE MEETING  
CRESCENT CITY COUNCIL AND  
CRESCENT PUBLIC WORKS AUTHORITY  
SPECIAL MEETING  
DECEMBER 18, 2023**

Pursuant to notice as required by law, the Crescent City Council met in special session at 7:00 p.m. at Crescent City Hall.

1. CALL TO ORDER

Vice-Mayor Blevins called the meeting to order at 7:00 p.m.

2. ROLL CALL

Present: Mack Blevins, Vice-Mayor  
Jim Neal, Councilmember  
Tammy Wilmoth, Councilmember  
Ryan Wallace, City Manager  
Catrina McCracken, City Clerk-Treas.

Absent: Greg Cummings, Mayor

3. FLAG SALUTE

4. \*\*CONSENT AGENDA\*\*

The Crescent City Council found items #5 through #9 non-controversial and routine in nature. Councilmember Neal made a motion to approve the consent agenda as read. Councilmember Wilmoth seconded.

AYES: Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

5. Approval of the Minutes from November 14, 2023, Regular Council Meeting.
6. Approval of Appropriating Money for Payment of Claims from General Fund.
7. Approval of Purchase Order No. 240466 and check to Myer's Engineering in the amount of \$9,171.50 for the design services on the MRDAF Project.
8. Approval of Purchase Order # 240448 to O.M.A.G. in the amount of \$5,459.25 for 4<sup>th</sup> quarter payment of Property Insurance.
9. Mayor/Council discussion of Item(s) removed from the Consent Agenda. – None

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**\*\*BUSINESS\*\***

10. Consider and vote on renewal of contract with Mueller, Wheeler & Associates, PLLC as attorneys for the City of Crescent.

Councilmember Neal made a motion to approve item # 10. Councilmember Wilmoth seconded.

AYES: Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

11. Reinvest 11 Electric Sales Trust Fund CDs totaling \$2,600,00.00 – Listing of all maturing CDs provided in Exhibit A of Agenda.

- 6 Months @ F&M Bank = 4.50%
- 12 Months @ F&M Bank = 4.25%

Councilmember Neal made a motion to reinvest maturing CDs in the following way. Vice-Mayor Blevins seconded.

AYES: Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

- 1) Reinvest Electric Sales Trust Fund CD # 11286 for \$100,000. (Maturity 12-15-2023)
  - 2) Reinvest Electric Sales Trust Fund CD# 11287 for \$200,000. (Maturity 12-15-2023)
  - 3) Reinvest Electric Sales Trust Fund CD# 11095 for \$200,000. (Maturity 12-15-2023)
  - 4) Reinvest Electric Sales Trust Fund CD # 51208 for \$200,000. (Maturity 12-15-2023)
  - 5) Reinvest Electric Sales Trust Fund CD110656 for \$200,000. (Maturity 12-15-2023)
  - 6) Reinvest Electric Sales Trust Fund CD112057 for \$500,000. (Maturity 12-21-2023)
- CDs numbered 1) through 6) reinvest for 6 month @ F&M Bank for an interest rate of 4.50%
- 7) Reinvest Electric Sales Trust Fund CD112058 for \$500,000. (Maturity 12-21-2023)
  - 8) Reinvest Electric Sales Trust Fund CD # 11135 for \$100,000. (Maturity 12-28-2023)
  - 9) Reinvest Electric Sales Trust Fund CD# 11210 for \$200,000. (Maturity 12-28-2023)
  - 10) Reinvest Electric Sales Trust Fund CD # 11357 for \$200,000. (Maturity 12-28-2023)
  - 11) Reinvest Electric Sales Trust Fund CD111790 for \$200,000. (Maturity 12-28-2023)
- CDs numbered 7) through 11) reinvest for 12 month @ F&M Bank for an interest rate of 4.25%

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12. Consider and vote on approval of entering into a contract with Crescent Public Schools for a School Resource Officer.

Vice-Mayor Blevins made a motion to approve item # 12. Councilmember Neal seconded.

AYES: Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

**\*\*REPORTS\*\***

13. City Manager – Written Report Provided.  
14. Fire Department – Written Report Provided.  
15. Library Report – Written Report Provided.  
16. Code Enforcement – Written Report Provided.  
17. Police Department – Written Report Provided.

18. Motion for Acceptance of Reports.

Vice-Mayor made a motion to accept reports. Councilmember Wilmoth seconded.

AYES: Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

19. **Vote to Recess the Crescent City Council Meeting and convene Crescent Public Works Authority Meeting**

Vice-Mayor Blevins made a motion to approve item # 19. Councilmember Neal seconded.

AYES: Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

**\*\*CPWA - CONSENT AGENDA\*\***

1. The Trustees of the Crescent Public Works Authority found items #2 through #6 non-controversial and routine in nature.

Vide-Chairman Blevins made a motion to approve item #(s) 2 - 6 of the consent agenda as read. Trustee Neal seconded.

AYES: Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

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2. Approval of the Minutes from November 14, 2023, Regular Meeting.
3. Approval of Appropriating Money for Payment of Claims for PWA.
4. Approval of Purchase Order No. 240351 and check to Southwest Fluid System in the amount of \$1,677.24 for a STA-RITE HP20E Booster Pump.
5. Approval of Purchase Order No. 240467 and check to Myer's Engineering in the amount of \$1,050.00 for OWRB ARPA Wastewater Grant completion to date (85%) of Survey & Staking Services.
6. Approval of Purchase Order No. 240468 and check to F&M Bank in the amount of \$ 9,687.50 for interest payment on Loan #13015900 (Land).
7. Items removed from the Consent Agenda. – None

**BUSINESS**

8. Consider and vote on approval of the sale of water or decommissioned well #4 to Logan County Rural Water #2.

Vice-Chairman Blevins made a motion to give City Manager Ryan Wallace permission to sell water from Well #4 or the decommissioned Well #4 to Rural Water #2. Trustee Wilmoth seconded.

AYES: Blevins, Wilmoth. NAYS: None. ABSTAIN: Neal Motion did not carry.

9. Consider and vote on Change Order No.4 for the ACOG REAP Grant # ED1-2022-2 connecting the new Well 5 to our existing system.

Vice-Chairman Blevins made a motion to approve item # 9. Trustee Neal seconded.

AYES: Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

**\*REPORTS\***

10. Water Department: Written Report Provided.
11. Wastewater Management: Written Report Provided.
12. Motion for Acceptance of Reports.

Trustee Neal made a motion to accept the reports. Trustee Wilmoth seconded.

AYES: Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

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**13. Consider and Vote to Adjourn the Crescent Public Works Authority Meeting and Reconvene the Crescent City Council Meeting.**

Vice-Chairman Blevins made a motion to adjourn the CPWA Meeting and reconvene the Crescent City Council Meeting. Trustee Wilmoth seconded.

AYES: Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

**\*\*ADJOURNMENT\*\***

Vice-Mayor Blevins adjourned the meeting at 7:27 p.m.



A handwritten signature in black ink, appearing to read "Greg Cummings", is written over a horizontal line.

Greg Cummings, Mayor

A handwritten signature in black ink, appearing to read "C. McCracken", is written over a horizontal line.

Catrina McCracken, City Clerk-Treasurer