

**MINUTES OF THE MEETING  
CRESCENT CITY COUNCIL AND  
PUBLIC WORKS  
REGULAR MEETING  
NOVEMBER 14, 2023**

Pursuant to notice as required by law, the Crescent City Council met in regular session at 6:00 p.m. at Crescent City Hall.

1. CALL TO ORDER

Mayor Cummings called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Greg Cummings, Mayor  
Mack Blevins, Vice-Mayor  
Jim Neal, Councilmember  
Tammy Wilmoth, Councilmember  
Ryan Wallace, City Manager  
Catrina McCracken, City Clerk-Treas.

Absent: None.

3. FLAG SALUTE

4. **\*\*CONSENT AGENDA\*\***

The Crescent City Council found items #5 through #9 non-controversial and routine in nature. Vice-Mayor Blevins made a motion to approve the consent agenda as read. Councilmember Wilmoth seconded.

AYES: Cummings, Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

5. Approval of the Minutes from October 10, 2023, Regular Council Meeting.

6. Approval of the Minutes from October 30, 2023, Special Council Meeting.

7. Approval of Appropriating Money for Payment of Claims from General Fund.

8. Approval of Budget Amendment No. 24-06 General Fund.

9. Approval of Purchase Order # 240371 to Crawford & Associates in the amount of \$8,645.00 for work through October 15, 2023, to prepare annual financial statements for FY 23.

10. Mayor/Council discussion of Item(s) removed from the Consent Agenda. - None

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**\*\*BUSINESS\*\***

11. Consider and vote on approval of Resolution No. 24-07 declaring November 11<sup>th</sup> of each year National Poppy Day.

Councilmember Neal made a motion to approve item # 11. Mayor Cummings seconded.

AYES: Cummings, Blevins, Neal, Wilmoth.      NAYS: None.      Motion carried.

12. Consider and vote on approval of Ordinance No. 504 approving the annexation of 804 E. Sanderson into the incorporated city limits.

Councilmember Neal made a motion to approve item # 12. Mayor Cummings seconded.

AYES: Cummings, Blevins, Neal, Wilmoth.      NAYS: None.      Motion carried.

13. Consider and vote on approval of Ordinance No. 505 amending Chapter 1, Article 1-3, Section 1-29 (1) of the Crescent Municipal Code of Ordinance.

Mayor Cummings made a motion to approve item # 13. Councilmember Wilmoth seconded.

AYES: Cummings, Blevins, Neal, Wilmoth.      NAYS: None.      Motion carried.

14. Consider and vote on approval of Ordinance No. 506 amending Chapter 4, Article 4-5, Section 4-80 (2) of the Crescent Municipal Code of Ordinance.

Mayor Cummings made a motion to approve item # 14. Councilmember Neal seconded.

AYES: Cummings, Blevins, Neal, Wilmoth.      NAYS: None.      Motion carried.

15. Consider and vote on approving the Engineering Services Agreement with Myers Engineering for the Municipal Road Drilling Activity Funds (MRDAF) – Road Improvement Project.

Councilmember Nea made a motion to approve item # 15. Councilmember Wilmoth seconded.

AYES: Cummings, Blevins, Neal, Wilmoth.      NAYS: None.      Motion carried.

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**\*\*REPORTS\*\***

- 16. City Manager – Written Report Provided.
- 17. Fire Department – Written Report Provided.
- 18. Library Report – Written Report Provided.
- 19. Code Enforcement – Written Report Provided.
- 20. Police Department – Written Report Provided.
  
- 21. Motion for Acceptance of Reports.

Mayor Cummings made a motion to accept reports. Councilmember Neal seconded.

AYES: Cummings, Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

**\*\*NEW BUSINESS\*\***

- 22. None

**23. Vote to Recess the Crescent City Council Meeting and Convene Crescent Public Works Authority Meeting**

Mayor Cummings made a motion to approve item # 23. Vice-Mayor Blevins seconded.

AYES: Cummings, Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

**\*\*CPWA - CONSENT AGENDA\*\***

- 1. The Trustees of the Crescent Public Works Authority found items #2 through #9 non-controversial and routine in nature.

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Vide-Chairman Blevins made a motion to approve item #(s) 2 - 9 of the consent agenda as read.  
Trustee Neal seconded.

AYES: Cummings, Blevins, Neal, Wilmoth.    NAYS: None.    Motion carried.

2. Approval of the Minutes from October 10, 2023, Regular Meeting.
  3. Approval of Appropriating Money for Payment of Claims for PWA.
  4. Approval of Budget Adjustment No. 24-07 – CPWA.
  5. Approval of Budget Adjustment No. 24-08 – OWRB ARPA.
  6. Approval of Budget Adjustment No. 24-09 – ACOG REAP Grant.
  7. Approval of Purchase Order No. 240410 to Myers Engineering for work completed through 11/6/2023 on ACOG REAP Grant # ED1-2022-2 in the amount of \$1,154.97.
  8. Approval of Purchase Order No. 240411 to Myers Engineering for work completed through 11/6/2023 on the OWRB ARPA -Wastewater Grant in the amount of \$3,098.86.
  9. Approval of Purchase Order No. 240413 to F&M Bank in the amount of \$10,010.42 for interest payment on Loan #13015900 (Land).
10. Items removed from the Consent Agenda. - None

**\*\*BUSINESS\*\***

11. Consider and vote on approval of Pay Request No. 5 to Hoffman Waterwells in the amount of \$87,495.00 for the ACOG REAP Grant #ED1-2022-2.

Trustee Neal made a motion to approve item # 11. Trustee Wilmoth seconded.

AYES: Cummings, Blevins, Neal, Wilmoth.    NAYS: None.    Motion carried.

12. Consider and vote on approval of Change Order No. 3 on the ACOG REAP Grant #ED1-2022-2 (Clearwell/chlorinator).

Chairman Cummings made a motion to approve item # 12. Trustee Neal seconded.

AYES: Cummings, Blevins, Neal, Wilmoth.    NAYS: None.    Motion carried.

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**\*REPORTS\***

- 13. Water Department: Written Report Provided.
- 14. Wastewater Management: Written Report Provided.
- 15. Motion for Acceptance of Reports.

Chairman Cummings made a motion to accept the reports. Trustee Wilmoth seconded.

AYES: Cummings, Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

**\*\*NEW BUSINESS\*\***

- 16. None.

**17. Consider and Vote to Adjourn the Crescent Public Works Authority Meeting and Reconvene the Crescent City Council Meeting.**

Chairman Cummings made a motion to adjourn the CPWA Meeting and reconvene the Crescent City Council Meeting. Trustee Neal seconded.

AYES: Cummings, Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

**\*\*ADJOURNMENT\*\***

Mayor Cummings adjourned the meeting at 6:34 p.m.

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Greg Cummings, Mayor

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Catrina McCracken, City Clerk/Treasurer