

**MINUTES OF THE MEETING
CRESCENT CITY COUNCIL AND
PUBLIC WORKS
REGULAR MEETING
APRIL 11, 2023**

Pursuant to notice as required by law, the Crescent City Council met in regular session at 6:00 p.m. at Crescent City Hall.

1. CALL TO ORDER

Vice-Mayor Blevins called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Mack Blevins, Vice-Mayor
Jim Neal, Councilmember
Tammy Wilmoth, Councilmember
Ryan Wallace, City Manager
Catrina McCracken, City Clerk-Treas.

Absent: Greg Cummings, Mayor

3. FLAG SALUTE

PUBLIC HEARING

**THIS MEETING WILL BE HELD FOR THE CITIZENS TO
DISCUSS THE CITY OF CRESCENT'S & CRESCENT
PUBLIC WORKS AUTHORITY'S FISCAL YEAR 2023-2024
OPERATING BUDGETS.**

A meeting was held for discussion and questions concerning the fiscal year 24 City and Public Works Authority budgets. No questions or comments were made.

4. ****CONSENT AGENDA****

The Crescent City Council found items #5 through #6 non-controversial and routine in nature. Vice-Mayor Blevins made a motion to approve the consent agenda as read. Councilmember Wilmoth seconded.

AYES: Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

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5. Approval of the Minutes from March 14, 2023, Regular Council Meeting.
6. Approval of Appropriating Money for Payment of Claims from General Fund.
7. Items removed from the consent agenda – None.

****BUSINESS****

8. Discussion and approval of Fiscal Year 24 Budget Proposal.

Vice-Mayor Blevins made a motion to approve item # 8. Councilmember Neal seconded.

AYES: Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

9. Consider and vote on approval of Ordinance No. 499 allowing the keeping of bees in city limits.

Vice-Mayor Blevins made a motion to approve item # 9. Councilmember Wilmoth seconded.

AYES: Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

10. Consider and vote on approval of Ordinance No. 502 amending Chapter 5 Article 2: Peddlers and Itinerant Occupations – of the Crescent Code of Ordinances.

Councilmember Neal made a motion to approve item # 10. Councilmember Wilmoth seconded.

AYES: Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

11. Consider and vote on approval of the 2023 Crescent Employee Handbook.

Vice-Mayor Blevins made a motion to approve item # 11. Councilmember Neal seconded.

AYES: Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

12. Discussion of Annexation east of town.

A discussion was had, no action taken.

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****REPORTS****

13. City Manager – Written Report Provided.
14. Fire Department – Written Report Provided.
15. Library Report - Written Report Provided.
16. Code Enforcement – Written Report Provided.
17. Police Department – Written Report Provided.

18. Motion for Acceptance of Reports.

Vice-Mayor Blevins made a motion to accept reports. Councilmember Neal seconded.

AYES: Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

****NEW BUSINESS****

19. None.

20. Vote to Recess the Crescent City Council Meeting and Convene Crescent Public Works Authority Meeting

Vice-Mayor Blevins made a motion to approve item # 20. Councilmember Neal seconded.

AYES: Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

****CPWA - CONSENT AGENDA****

1. The Trustees of the Crescent Public Works Authority found items #2 through # 6 non-controversial and routine in nature.

Vice-Chairman Blevins made a motion to approve the item #(s) 2 - 6 of the consent agenda as read. Trustee Neal seconded.

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AYES: Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

2. Approval of the Minutes from March 14, 2023, Regular Council Meeting.
3. Approval of Appropriating Money for Payment of Claims for PWA.
4. Approval of Purchase Order 2223746 & corresponding check to Myers Engineering in the amount of \$3,876.69 for 5.8 % Eng. Services on new Lift Station Grant.
5. Approval of Purchase Order 2223747 & corresponding check to Myers Engineering in the amount of \$2,309.94 for 72% Eng. Services on Chlorinator Grant.
6. Approval of Budget Amendment No. 23-15 – PWA.

7. Items removed from the Consent Agenda. - None

****BUSINESS****

8. Consider and vote on approval of Resolution 23-19 for purchase of property.

Trustee Neal made a motion to approve item # 8. Trustee Wilmoth seconded.

AYES: Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

REPORTS

9. Water Department: Written Report Provided.
10. Wastewater Management: Written Report Provided.

11. Motion for Acceptance of Reports.

Trustee Neal made a motion to accept reports. Trustee Wilmoth seconded.

AYES: Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

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****NEW BUSINESS****

12. None.

13. Consider and Vote to Adjourn the Crescent Public Works Authority Meeting and Reconvene the Crescent City Council Meeting.

Vice-Chairman Blevins made a motion to adjourn the CPWA Meeting and reconvene the Crescent City Council Meeting. Trustee Neal seconded.

AYES: Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

21. Convene into Executive Session pursuant to Title 25 O.S. Section 307(B)(1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee. And Title 25 O.S. Section 307(B)(3) to discuss the purchase or appraisal of real property.

Vice-Mayor Blevins, Councilmember Neal and Councilmember Wilmoth entered Executive Session with City Manager Wallace & City Attorney William Wheeler.

22. Exit Executive Session.

23. Consider and vote on any items that need action taken that were discussed in Executive Session.

(A) Councilmember Neal made a motion to sell 6 lots of City Property located at the W. Washington & N. Cherry to Kevin Armer for a total amount of \$10,800.00. Councilmember Wilmoth seconded.

AYES: Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

(B) Vice-Mayor Blevins made a motion to approve City Manager Ryan Wallace's contract renewal for 1 year at agreed upon terms. Councilmember Neal seconded.

AYES: Blevins, Neal, Wilmoth. NAYS: None. Motion carried.

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24. **ADJOURNMENT**

Vice-Mayor Blevins adjourned the meeting at 7:04 p.m.



Greg Cummings, Mayor



Catrina McCracken, City Clerk/Treasurer

