



HOUSE MOVING PERMIT APPLICATION

Date: _____

APPLICANT INFORMATION

Applicant: _____ Contact Name: _____

Mailing Address: _____ City/State/Zip: _____

Phone: _____ Alternate Phone: _____

PROJECT INFORMATION

Type of Permit: Through City Limits Within City Limits Into City Limits Portable

COMPLETE THIS SECTION FOR WITHIN, INTO & PORTABLE PERMITS – HOUSE TO BE MOVED TO:

Project Address: _____

Subdivision: _____ Lot: _____ Block: _____ Zoned: _____

COMPLETE THIS SECTION FOR WITHIN PERMITS – HOUSE TO BE MOVED FROM:

Project Address: _____

Subdivision: _____ Lot: _____ Block: _____ Zoned: _____

Utility Services: Crescent Water Well
 Crescent Sewer Septic/Aerobic
 CREC Electric OG&E ONG

Date of electric release: _____ Date of ONG release: _____

COMPLETE THIS SECTION FOR ALL MOVING PERMITS:

Date to be moved: _____

Complete Route: _____

Loaded Height: _____ Loaded Width: _____ Loaded Weight: _____ Height off Ground: _____

PLAN REVIEW REQUIREMENTS

- House Moving applications must include one (1) complete set of plans.
- Applications submitted without proper documents will delay the application and plan review process.
 - Below is a list of required documents that must be submitted to consider an application complete.
 - Upon submittal of a complete application, the plan review process takes approximately 5 to 7 working days.

THROUGH CITY LIMITS, WITHIN CITY LIMITS & PORTABLE
<input type="checkbox"/> COPY OF DEED (County Stamped)
<input type="checkbox"/> SKETCH OF LOAD DISTRIBUTION
<input type="checkbox"/> SURETY BOND OF \$50,000
<input type="checkbox"/> GENERAL LIABILITY OF \$1,000,000

INTO CITY LIMITS
<input type="checkbox"/> CITY COUNCIL & PLANNING APPROVAL – prior to application
<input type="checkbox"/> COPY OF DEED (County Stamped)
<input type="checkbox"/> SKETCH WITH ACTUAL LOAD DISTRIBUTION
<input type="checkbox"/> PLOT PLAN
<input type="checkbox"/> SURETY BOND OF \$50,000
<input type="checkbox"/> GENERAL LIABILITY OF \$1,000,000

Building(s) cannot be occupied without a Certificate of Occupancy issued by the Building Department.

By signing this form, you acknowledge the building plans submitted comply with all requirements, applicable codes, amendments and ordinances set forth by the Crescent City Council.

Applicant Signature: _____