

PUBLIC NOTICE
CRESCENT CITY COUNCIL AND
CRESCENT PUBLIC WORKS AUTHORITY

Regular Meeting Agenda

6:00 p.m. Tuesday, March 14, 2017

Crescent City Hall Council Chambers

205 N. Grand – Crescent, OK 73028

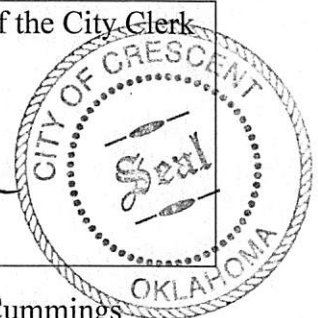


Posted for Public Hearing and Filed in the Office of the City Clerk
at 4:30 p.m., March 13, 2017

Catrina McCracken

Catrina McCracken, City Clerk

205 N. Grand – City Hall – 405-969-2538 ext. 5



Ward I – Jim Neal Ward II - Roy Counts Ward III – Mayor Greg Cummings
Ward IV – Mack Blevins At Large – Kelly Varner

The City of Crescent encourages participation from all its citizens. If participation at this meeting is not possible due to a disability, please notify the City Clerk/Treasurer at least 48 hours prior to the scheduled meeting time at 205 N. Grand, 405-969-2538 ext. 5, so that any necessary arrangements can be made.

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. FLAG SALUTE

PUBLIC HEARING

The City of Crescent is in the process of applying for a Community Development Block Grant through the Oklahoma Dept. of Commerce to make improvements to the city's wastewater system by installing a new lift station, force main and gravity lines to serve residents and businesses on the south end of Crescent.

- The project will benefit low to moderate level income citizens.
- The grant request amount will be approximately \$360,850.00
- The city will be leveraging \$43,000.00 towards the project.

If the project is funded, the public will be notified of the completion of the project by conducting a public hearing at the closing out of the grant. This public hearing will be to invite citizens for input on the project per the Citizens Participation Plan which will be adopted March 14th, 2017 in the regularly scheduled city council meeting.

- PUBLIC COMMENTS

CONSENT AGENDA

All items listed under the Consent Agenda are deemed to be non-controversial and routine in nature by the governing body. This will be approved by one motion of the governing body.

The items on the Consent Agenda will not be discussed. Any member of the governing body desiring to discuss an item on the Consent Agenda may request that it be removed from the Consent Agenda and be placed in its proper place on the Regular Agenda. It will then be considered at that time. Staff recommends that item # 4 through item # 15 be placed on the Consent Agenda.

MINUTES

4. Approval of the Minutes from February 14, 2017 Regular Meeting

CLAIMS & PURCHASE ORDERS

5. Approval of Appropriating Money for Payment of Claims from General Fund.
6. Approval on adopting a "Citizens Participation Plan" for the CDBG grant to make improvements to the City's Wastewater System. (Smith)
7. Approval of Resolution # 16-24 to make application for a FY16-17 Community Development Block Grant (CDBG) through the Oklahoma Dept. of Commerce (ODOC) for sewer system improvements. (Smith)
8. Approval of Resolution # 16-25 to leverage funding in the amount of \$43,000 by the City (FY 16-17) for the CDBG application for sewer system improvements. (Smith)
9. Approval for an Agreement for Services with Cardinal Engineering, LLC for a Lift Station, Force Main and Gravity Lines (CDBG Project) if grant is awarded. (Smith)
10. Approval of Budget Amendments # 1 and 2. (Smith)
11. Approving the nomination of City Manager, Janet Smith to the OMAG Board. (Smith)
12. Approving Catrina McCracken as the Authorized Agent to Oklahoma Municipal Retirement Fund. (Smith)
13. Approval of Resolution #16-26 adopting Lexipol Policies for Crescent Police Department. (Smith)
14. Approval of Jim Neal as Emergency Management Director for the City of Crescent, to replace Janet Smith, current Emergency Management Director. (Smith)
15. Discuss and consider declaring property surplus and authorizing city staff to dispose of it in most expeditious manner. (Smith)
16. CONSIDER AND VOTE UPON ITEM(S) REMOVED FROM CONSENT AGENDA
17. COMMUNICATIONS FROM MAYOR AND COUNCIL

BUSINESS

18. Consider and vote to convene an Executive session pursuant to Title 25 O.S. Section 307(B)(3) for discussing the purchase, sale or appraisal of real property. (Smith)

REGULAR SESSION:

19. Exit Executive Session (Cummings)

20. Discuss and possible action on whether to tear down the old water tower behind the Fire Station (Blevins)

REPORTS FROM MUNICIPAL OFFICERS

21. City Manager
22. Fire Department
23. Code Enforcement
24. Police Department

NEW BUSINESS

25. In accordance with the Open Meeting Act, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda.
26. **Consider and Vote to Recess the Crescent City Council Meeting and Convene Crescent Public Works Authority Meeting**

CPWA - CONSENT AGENDA

All items listed under the Consent Agenda are deemed to be non-controversial and routine in nature by the governing body. This will be approved by one motion of the governing body.

The items on the Consent Agenda will not be discussed. Any member of the governing body desiring to discuss an item on the Consent Agenda may request that it be removed from the Consent Agenda and be placed in its proper place on the Regular Agenda. It will then be considered at that time. Staff recommends that item # 27 through item # 32 be placed on the Consent Agenda.

CLAIMS & PURCHASE ORDERS

27. Approval of Appropriating Money for Payment of Claims from Cash Pool Account.
28. Approval of Pay Estimate #2 from Patriot Construction (Contract A) in the amount of \$154,137.74 for the Waterline Replacement Project. (Smith)
29. Approval of Pay Estimate #2 from Carstensen Contracting Inc. (Contract B) in the amount of \$1,109,756.98 for the Waterline Replacement Project. (Smith)
30. Approval to move one monthly payment of \$2,472.25 from CPWA to the Short-Lived Assets Account (1849) and \$1,069.20 from CPWA to the WLRP Debt Reserve account (1784) at F&M Bank. (Smith)
31. Consider and vote on approval of writing off outstanding balances totaling \$199.79 for 33 utility accounts that are deemed "uncollectable" due to being over four years of age or less than twenty dollars. (Smith)
32. Consider and vote on approval of purchasing two (2) Mini Trucks for the total amount of \$10,000. (Smith)
33. **CONSIDER AND VOTE UPON ITEM(S) REMOVED FROM CONSENT AGENDA**
34. **COMMUNICATIONS FROM CHAIRMAN AND TRUSTEES**

BUSINESS
NONE

REPORTS FROM PUBLIC WORKS AUTHORITY

- 35. Water Department
- 36. Wastewater Management

NEW BUSINESS

- 37. In accordance with the Open Meeting Act, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda.
- 38. **Consider and Vote to Adjourn the Crescent Public Works Authority Meeting and Reconvene the Crescent City Council Meeting**
- 39. ADJOURNMENT