

**MINUTES OF THE MEETING
CRESCENT CITY COUNCIL AND
PUBLIC WORKS REGULAR MEETING
DECEMBER 13, 2016**

Pursuant to notice as required by law, the Crescent City Council met in regular session at 6:00 p.m. at the Crescent City Hall Council Chambers, located at 205 N. Grand, Crescent, Oklahoma.

1. CALL TO ORDER

Vice-Mayor Mack Blevins called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Mack Blevins, Vice-Mayor
Jim Neal, Councilmember
Kelly Varner, Councilmember
Roy Counts, Councilmember
Janet Smith, City Manager
Tonya Oliver, City Clerk-Treasurer

Others Present: Chase Biggs, Steven Defuentes- City Staff
Grady Birchfield, Fire Chief
Mark Radford, The Logan County Courier
Matt Miller, Miller EMS

****CONSENT AGENDA****

The Crescent City Council found items #4 through #13 non-controversial and routine in nature. Councilmember Counts made a motion to approve the consent agenda as read. Councilmember Varner seconded.

AYES: Blevins, Neal, Varner, Counts. NAYS: None. Motion carried

4. Approval of the Minutes from November 8, 2016 Regular Meeting
5. Approval of appropriating money for payment of claims from General Fund
6. Approval of City Council Meeting Schedule for 2017
7. Approval of Resolution #16-18 setting the rules and procedures for Crescent City Council Meetings.
8. Approval of Resolution #16-19 establishing a five percent 9-1-1 emergency telephone fee rate for calendar year 2017.
9. Approval of Resolution #16-20 assigning the City of Crescent's 9-1-1 emergency telephone fee to 9-1-1 ACOG.
10. Reinvest \$200,000. for the Electrical Sales Trust Fund 11/15/2016
11. Reinvest \$100,000. for the Electrical Sales Trust Fund 11/15/2016
12. Reinvest \$200,000. for the Electrical Sales Trust Fund 11/15/2016
13. Reinvest \$200,000. for the Electrical Sales Trust Fund 12/10/2016

14. Items removed from the consent agenda – None

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15. Communications from Mayor and Council – None

****REPORTS****

- 16. City Manager – Written Report Provided.
- 17. City Clerk/Treasurer – No Report Given.
- 18. Police Department – Chief Biggs reported PD has signed up for the LESO Program, applied for a grant with OMAG to replace the old Body Cameras.
- 19. Code Enforcement – No Report Given.
- 20. Fire Department – Chief Birchfield reported 13 calls last month: 7 Grass Fires, 2 Mutual Aid, 1 wreck, 1 gas leak and 2 for assistance with Miller EMS.

****BUSINESS****

- 21. Consider and vote on approval of Ordinance # 459 establishing new Ward Boundaries for the City of Crescent, Oklahoma (Blevins)

Councilmember Neal made a motion to approve item #21. Councilmember Counts seconded.

AYES: Blevins, Neal, Varner, Counts. NAYS: None. Motion carried

- 22. Discussion and possible action on Calpine Contract for the leasing of City Property. (Smith)

Vice-Mayor Blevins made a motion to take no action on item #22. Councilmember Varner seconded.

AYES: Blevins, Neal, Varner, Counts. NAYS: None. Motion carried

****NEW BUSINESS****

- 23. None.

****RECESS****

- 24. Consider and Vote to Recess the Crescent City Council Meeting and Convene Crescent Public Works Authority Meeting

Vice-Mayor Blevins made a motion to approve item #24. Councilmember Neal seconded.

AYES: Blevins, Neal, Varner, Counts. NAYS: None. Motion carried

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****CPWA - CONSENT AGENDA****

The Trustees of the Crescent Public Works Authority found items #25 through #27 non-controversial and routine in nature.

Trustee Varner made a motion to approve the consent agenda as read. Trustee Neal seconded.

AYES: Blevins, Neal, Varner, Counts. NAYS: None. Motion carried

- 25. Approval of the Minutes from December 6, 2016 Special Meeting
- 26. Approval of appropriating money for payment of claims
- 27. Approval of Resolution #16-21 setting the rules and procedures for Crescent Public Works Authority.

- 28. Items removed from the consent agenda – None
- 29. Communications from Chairman and Trustees – None

****REPORTS****

- 30. Water Department: Steven reported four 1&1/2 inch leaks and one 6-inch leak resulting in a City wide shut down for 20 minutes.
- 31. Wastewater Management: Written Report Provided.

****BUSINESS****

- 32. Discussion and possible action on Miller EMS Opt-Out subscription for Ambulance Services. (Smith)

Vice-Chairman Blevins made a motion to take no action on item #31. Trustee Neal seconded.

AYES: Blevins, Neal, Counts. NAYS: Varner. Motion carried

****NEW BUSINESS****

- 33. None.

- 34. Consider and Vote to adjourn the Crescent Public Works Authority Meeting and Reconvene the Crescent City Council Meeting

Vice-Chairman Blevins made a motion to approve item #34. Trustee Neal seconded.

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AYES: Blevins, Neal, Varner, Counts. NAYS: None. Motion carried

****ADJOURNMENT****

35. Vice-Mayor Blevins adjourned the City Council Meeting at 7:00 p.m.

Tonya Oliver, City Clerk/Treasurer

Greg Cummings, Mayor