

**MINUTES OF THE MEETING  
CRESCENT CITY COUNCIL  
REGULAR AND PUBLIC WORKS MEETING  
SEPTEMBER 13, 2016**

**APPROVED**  
10-11-16

Pursuant to notice as required by law, the Crescent City Council met in regular session at 6:00 p.m. at the Crescent City Hall Council Chambers, located at 205 N. Grand, Crescent, Oklahoma.

1. CALL TO ORDER

Mayor Greg Cummings called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present:       Greg Cummings, Mayor  
                  Mack Blevins, Councilmember  
                  Jim Neal, Councilmember  
                  Kelly Varner, Councilmember  
                  Janet Smith, City Manager  
                  Tonya Oliver, City Clerk-Treasurer

Absent:         Paul Wood, Vice Mayor

Others Present:     Chase Biggs, Shannon Wiebelt - City Staff  
                          3 Citizens  
                          Grady Birchfield, Fire Chief  
                          Mark Radford, The Logan County Courier

**\*\*CONSENT AGENDA\*\***

The Crescent City Council found items #4 through #10 non-controversial and routine in nature. Mayor Cummings made a motion to approve the consent agenda as read. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Neal, Varner.   NAYS: None.   Motion carried

4. Approval of the Minutes from June 21, 2016 Special Meeting
5. Approval of the Minutes from June 30, 2016 Special Meeting
6. Approval of the Minutes from July 12, 2016 Regular Meeting
7. Approval of the Minutes from August 16, 2016 Regular Meeting
8. Approval of appropriating money for payment of claims
9. Items removed from the consent agenda – None
10. Communications from Mayor and Council – None

**\*\*REPORTS\*\***

11. City Manager – Written Report Provided
12. City Clerk/Treasurer – Update on flex-spending and additional insurance options for employees.
13. Police Department – Update on current police activities. Expressed need for new body cams and additional security cameras on city premises.

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14. Code Enforcement – Update on 9 abatement properties during the past 2 months. Activity working with resident and business to continue the cleanup of gutters coming into the city. Next projects include a fall clean-up and working on the removal of abandoned vehicles.
15. Fire Department – 8 fire runs last month. Currently working on annual training.

**\*\*BUSINESS\*\***

16. Consider and Vote on Approving Resolution # 16-13 to change the siren protocol for the City of Crescent. The siren testing frequency will change from the current daily noon testing to a one-minute test every Saturday at noon.

Councilmember Blevins made a motion to approve item #16. Councilmember Varner seconded.

AYES: Cummings, Blevins, Neal, Varner. NAYS: None. Motion carried

17. Consider and Vote on Resolution # 16-14 to appoint Janet Smith, City Manager, as the Emergency Management Director for the City of Crescent. Discussion regarding the need and qualifications for this position followed.

Councilmember Varner made a motion to approve item #17. Councilmember Cummings seconded.

AYES: Cummings, Blevins, Varner. NAYS: Neal. Motion carried

18. Consider and Vote on the resignation of Paul D. Wood from position of vice-mayor and the city council of the City of Crescent

Councilmember Blevins made a motion to approve item #18. Mayor Cummings seconded.

AYES: Cummings, Blevins, Neal, Varner. NAYS: None. Motion carried

**\*\*NEW BUSINESS\*\***

19. None.

**\*\*RECESS\*\***

20. Consider and Vote to Recess the Crescent City Council Meeting and Convene Crescent Public Works Authority Meeting

Mayor Cummings made a motion to approve item #20. Councilmember Blevins seconded.

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AYES: Cummings, Blevins, Neal, Varner. NAYS: None. Motion carried

**\*\*CPWA - CONSENT AGENDA\*\***

The Trustees of the Crescent Public Works Authority found items #21 through #26 non-controversial and routine in nature. Chairman Cummings made a motion to approve the consent agenda as read. Trustee Blevins seconded.

AYES: Cummings, Blevins, Neal, Varner. NAYS: None. Motion carried

21. Approval of the Minutes from June 21, 2016 CPWA Special Meeting
22. Approval of the Minutes from July 12, 2016 CPWA Regular Meeting
23. Approval of the Minutes from August 16, 2016 CPWA Regular Meeting
24. Approval of appropriating money for payment of claims
25. Items removed from the consent agenda – None
26. Communications from Chairman and Trustees – None

**\*\*REPORTS\*\***

27. Water Department
28. Wastewater Management

**\*\*BUSINESS\*\***

29. Consider and vote on approval of Purchase Order #1617151 and Check # 23018 in the amount of \$7,020 to FacilityDude.com for Mobile311, ConnectGIS and ARC GIS for Desktop

Chairman Cummings made a motion to approve item #29. Trustee Blevins seconded.

AYES: Cummings, Blevins, Neal, Varner. NAYS: None. Motion carried

**\*\*NEW BUSINESS\*\***

30. None.

**\*\*RECONVENE\*\***

31. Consider and Vote to Adjourn the Crescent Public Works Authority Meeting and Reconvene the Crescent City Council Meeting

Chairman Cummings made a motion to approve item #31. Trustee Blevins seconded.

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AYES: Cummings, Blevins, Neal, Varner. NAYS: None. Motion carried

**\*\*ADJOURNMENT\*\***

32. Motion by Mayor Cummings, seconded by Councilmember Blevins, to adjourn the City Council Meeting.

AYES: Cummings, Blevins, Neal, Varner. NAYS: None. Motion carried

TIME: 6:40 P.M.

  
\_\_\_\_\_  
Tonya Oliver, City Clerk/Treasurer

  
\_\_\_\_\_  
Greg Cummings, Mayor

