



City Manager's Report—February 9, 2016

- 1) Interviewed for Chief of Police position with a panel of 4 Law Enforcement Officials on Monday, January 11. Ranked the candidates and have made a conditional offer of Chief to Jon Owens of Okemah which he has accepted and his start date is March 1, 2016.
- 2) Attended the City Management Association of Oklahoma (CMAO) Winter Conference in Norman. After speaking with the CM of Edmond, I am happy to announce that the City of Crescent is now on the recipient's list for vehicles from the City of Edmond that are being released from service. This list includes police, fire, public works, and other departments. These vehicles and possibly equipment as well, will be donated to our city.
- 3) Visited the City of Valley Brook with Red Adair and Shannon Weibelt to observe court room proceedings and to discuss how to keep more of our dollars here in Crescent rather than sending them to Logan County. The VB Chief of Police has been very helpful in sharing their fee schedules and other information with us as we refine our tickets and other fines that we will be recommending for adoption by the City Council in the future.
- 4) Contacted Logan County Sheriff Jim Baumann to ask for his assistance with the investigation into missing guns from our PD. The Sheriff contacted OSBI and they agreed to pick-up the investigation that ultimately ended up with charges being filed by the Logan County District Attorney's office against the former chief of police and two former officers. Worked with OMAG attorneys to decide on how the media should be handled on this matter.
- 5) Submitted a claim to the Logan County DA for the expenses/losses we have incurred as a City due to the guns that were taken from us. The total cost for the 3 guns was \$1688.55.
- 6) Interviewed with KOCO-5 and KFOR-4 regarding the charges against the former chief of police and those stories aired on both channels showing the progress that we have made as we have continued to improve our Police Department. I am happy to report that all of the community feedback has been very positive despite the negative nature of these findings.
- 7) Attended the Logan County Econ Dev Committee as a Board Member representing the City of Crescent. Learned that the old Kerr-McGee property has been bought by a Guthrie businessman for manufacturing products for Boeing and will employ 25 highly skilled positions.
- 8) Met with Ricky Riley to discuss USDA grant/loan for renovating and construction for the new Police Department (info is in packet). Also brought in the City Engineer for Edmond



- to help with ideas and compliance issues. We are looking at a \$50K grant alongside a low interest rate loan to help with renovations. Paperwork is included in the Council packet.
- 9) FEMA kick-off meeting on 2/5 to get ready for today's earlier meeting where we submit our first 30 days expenses and prepare for subsequent meetings.
 - 10) Met with Ambulance Board director to discuss budget proposals for keeping ambulance services up and running for Crescent. There is still a need for financial assistance. The Fire Department has graciously agreed to allow EMTs access for bathroom and kitchen facilities, and I have communicated this to the Ambulance Board Director. At some point in the near future, I will be addressing the issue of City funding for a portion of salaries for the Ambulance services. Currently, the City is set up to receive donations for those services and will send over a monthly check for those monies.
 - 11) Communicating with Public Finance Law Group to ensure that we are appropriately planning for the loans and subsequent payments that will begin once we start receiving monies for our upcoming Water Line Replacement project with Cardinal.
 - 12) Working on budgets for the upcoming year and visited with Finance Director from Edmond, with a new book-keeper, and looking at contracting with another CPA firm. I am working to be sure that the City of Crescent is receiving all of the monies it should be receiving from franchise fees/right of way fees and other sources and we are billing as we should be doing.
 - 13) Scheduled an appointment with the Economic Development Representative from the Department of Commerce to visit here (2/26) and discuss plans for renovating our downtown. Much of this work is free to the city. Also, scheduled the Exec Dir of Keep Oklahoma Beautiful for a visit (2/24) to find out what programs are available to us.
 - 14) Tomorrow I will meet with FEMA officials and school administration on the Community Building/Tornado Shelter that is an option for the City if we can contribute "in-kind" services totaling \$400K. I will gather more information and bring it to the next council meeting in March.
 - 15) February 18 has been scheduled by Sen AJ Griffin for a "Town Hall" meeting to meet with Crescent constituents.
 - 16) My graduation from the Citizen's Academy Leadership Training with the Oklahoma Municipal League is this Thursday and Friday in Stillwater. After the Chamber meeting concludes on Thursday morning I will be leaving here to attend the sessions.

Respectfully submitted by Janet Smith, City Manager