

**MINUTES
CRESCENT PUBLIC WORKS AUTHORITY
REGULAR MEETING
DECEMBER 8, 2015**

The Crescent Public Works met for a Regular Meeting, Tuesday, December 8, 2015, at 7:14 p.m., at the Crescent City Hall Council Chambers located at 205 N. Grand, Crescent, Oklahoma. Chairman Cummings called the meeting to order:

**PRESENT: PAUL WOOD, VICE-CHAIRMAN
MACK BLEVINS, TRUSTEE
KEVIN ARMER TRUSTEE
BUTCH POWELL, TRUSTEE
JANET SMITH, CITY MANAGER
CATRINA MCCRACKEN, SECRETARY**

ABSENT: GREG CUMMINGS, CHAIRMAN

APPROVAL OF THE MINUTES FROM THE LAST MEETING(S)

1. November 10, 2015, Regular Meeting

Trustee Blevins made a motion to approve minutes for the November 10, 2015, Regular Meeting, seconded by Vice-Chairman Wood. Vice-Chairman Wood called for the vote:

YES: WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

BUSINESS

Consideration of and possible action to be taken on the following items listed on this agenda:

1. Consider and vote on establishing a line of credit with F&M Bank to cover expenses pertaining to ongoing grants and projects currently in progress (Smith)

Vice-Chairman Wood made a motion to approve establishing a line of credit with F&M Bank, seconded by Trustee Armer. Vice-Chairman Wood called for the vote:

YES: WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

REPORT OF THE MUNICIPAL OFFICERS

1. Water Department: Defuentes stated the city had ten water leaks and two of the wells went down last month.
2. Wastewater Management Report: Report Given

APPROVAL OF THE PURCHASE ORDERS

1. Consider and vote on approval of Purchase Order # 1516232 and check #22041 to Cardinal Engineering in the amount of \$48,500.00 for .73% of the Civil Engineering and 50% of Survey work on Water Line Replacement Project (McCracken)

Vice-Chairman Wood made a motion to approve Purchase Order # 1516232 and check #22041 to Cardinal Engineering in the amount of \$48,500.00, seconded by Trustee Armer. Vice-Chairman Wood called for the vote:

YES: WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

2. Consider and vote on approval of Purchase Order # 1516233 and check #22042 to Cardinal Engineering in the amount of \$32,600.00 for 1.27% of the Engineering and 10% of Survey work on Water Line Replacement Project (McCracken)
Vice-Chairman Wood made a motion to approve Purchase Order # 1516233 and check #22042 to Cardinal Engineering in the amount of \$32,600.00, seconded by Trustee Armer.
Vice-Chairman Wood called for the vote:
YES: WOOD, BLEVINS, ARMER, POWELL
NO: NONE
Motion carried.

NEW BUSINESS

1. In accordance with the Open Meeting Act, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda.

ADJOURNMENT

There being no further business or comments, Vice-Chairman Wood made a motion to adjourn, seconded by Trustee Armer. Vice-Chairman Wood called for the vote:
YES: WOOD, BLEVINS, ARMER, POWELL
NO: NONE
Motion carried.

TIME: 7:23 PM

Greg Cummings, Chairman

Catrina McCracken, Secretary/Treasurer