

**MINUTES
CRESCENT CITY COUNCIL
REGULAR MEETING
SEPTEMBER 8, 2015**

The Crescent City Council held a Regular Meeting, Tuesday, September 8, 2015, at 6:00 p.m., at the Crescent City Hall Council Chambers, located at 205 N. Grand, Crescent, Oklahoma. Mayor Cummings called the meeting to order:

**PRESENT: GREG CUMMINGS, MAYOR
MACK BLEVINS, COUNCILMEMBER
KEVIN ARMER, COUNCILMEMBER
BUTCH POWELL, COUNILMEMBER
JANET SMITH, CITY MANAGER
BOBBI WRIGHT, CITY MANAGER
CATRINA MCCRACKEN, CITY CLERK-TREASURER**

ABSENT: PAUL WOOD, VICE MAYOR

FLAG SALUTE: Led by Greg Cummings
INVOCATION: Led by Greg Cummings

APPROVAL OF THE MINUTES FROM THE LAST MEETING(S)

1. August 11, 2015 Regular Meeting
Councilman Blevins made a motion to approve minutes of the August 11, 2015, Regular Meeting, seconded by Mayor Cummings. Mayor Cummings called for the vote:
YES: CUMMINGS, BLEVINS, ARMER, POWELL
NO: NONE
Motion carried.
2. August 20, 2015 Special Meeting
Mayor Cummings made a motion to approve minutes of the August 20, 2015, Special Meeting, seconded by Councilman Blevins. Mayor Cummings called for the vote:
YES: CUMMINGS, BLEVINS, ARMER, POWELL
NO: NONE
Motion carried.

APPROVAL OF THE CLAIMS AND PURCHASE ORDERS

1. Checks against the General Fund
Mayor Cummings made a motion to pay checks #21649-21711, seconded by Councilman Armer. Mayor Cummings called for the vote:
YES: CUMMINGS, BLEVINS, ARMER, POWELL
NO: NONE
Motion carried.
2. Consideration of and possible action to be taken on approving check #21686 to Oklahoma Mutual Assurance Group in the amount of \$3,917.75 for the third quarterly payment of Liability Insurance (McCracken)
Mayor Cummings made a motion to approve check #21686 to Oklahoma Mutual Assurance Group in the amount of \$3,917.75, seconded by Councilman Blevins. Mayor Cummings called for the vote:

YES: CUMMINGS, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

3. Consideration of and possible action to be taken on approving check #21708 to Oklahoma Mutual Assurance Group in the amount of \$4,127.41 for the third quarterly payment of Property Insurance (McCracken)

Mayor Cummings made a motion to approve check #21708 to Oklahoma Mutual Assurance Group in the amount of \$4,127.41, seconded by Councilman Blevins. Mayor Cummings called for the vote:

YES: CUMMINGS, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

4. Consideration of and possible action to be taken on approving Crawford & Associates invoice and check #21665 in the amount of \$7,487.80 for the prep work on annual financial statements (McCracken)

Mayor Cummings made a motion to approve check #21665 to Crawford & Associates in the amount of \$7,487.80, seconded by Councilman Blevins. Mayor Cummings called for the vote:

YES: CUMMINGS, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

5. Consideration of and possible action to approve check #21648 to Maria Kathy Counts for unused vacation leave and comp time in the amount of \$666.71 minus deductions (McCracken)

Mayor Cummings made a motion to approve check # 21648 to Maria Kathy Counts in the amount of \$666.71 minus deductions, seconded by Councilman Blevins. Mayor Cummings called for the vote:

YES: CUMMINGS, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

REPORT OF THE MUNICIPAL OFFICERS

1. City Manager Report: Regular report given.
2. Code Enforcement: Regular report given.
3. Police Department: No report given.
4. Street Department: No report given.
5. Fire Department: No report given.

BUSINESS

Consideration of and possible action to be taken on the following items listed on this agenda:

1. Discussion of and possible action to be taken on selecting a grant administrator for CDBG #16403 based on submitted proposals (Wright)

Mayor Cummings made a motion to select Mareta Woodward with Cardinal Engineering based on the submitted proposals, seconded by Councilman Armer. Mayor Cummings called for the vote:

YES: CUMMINGS, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

2. Consideration of and possible action to be taken on approving Ordinance No. 442 amending limitations on metal structures (McCracken)

Councilman Blevins made a motion to approve Ordinance No. 442 amending limitations on metal structures, seconded by Councilman Armer. Mayor Cummings called for the vote:

YES: CUMMINGS, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

3. Consideration of and possible action to be taken on approving the Federal-Aid Safe Routes to School Agreement with the State of Oklahoma Department of Transportation (Cummings)
Mayor Cummings made a motion to approve the Federal-Aid Safe Routes to School Agreement with the State of Oklahoma Department of Transportation, seconded by Councilman Armer. Mayor Cummings called for the vote:
YES: CUMMINGS, BLEVINS, ARMER, POWELL
NO: NONE
Motion carried.
4. Consideration of and possible action to be taken on passing Resolution No. 16-03 authorizing an agreement with ODOT on the Safe Routes to School Project (Cummings)
Mayor Cummings made a motion to approve Resolution No. 16-03 authorizing an agreement with ODOT on the Safe Routes to School Project, seconded by Councilman Armer. Mayor Cummings called for the vote:
YES: CUMMINGS, BLEVINS, ARMER, POWELL
NO: NONE
Motion carried.
5. Discussion and possible action to be taken on holding a Public Hearing concerning the intent to file an application for financial assistance with the U.S.D.A. (Cummings)
Mayor Cummings made a motion to taken no action, seconded by Councilman Armer. Mayor Cummings called for the vote:
YES: CUMMINGS, BLEVINS, ARMER, POWELL
NO: NONE
Motion carried.
6. Discussion and possible action to be taken on designating \$200,000.00 from the Electrical Sales Trust Fund as the Debt Service Reserve for the U.S.D.A. loan (Cummings)
Mayor Cummings made a motion to taken no action, seconded by Councilman Armer. Mayor Cummings called for the vote:
YES: CUMMINGS, BLEVINS, ARMER, POWELL
NO: NONE
Motion carried.
7. Discussion and possible action to be taken on adding a line item to the Fiscal Year 2015-2016 budget for Depreciation of Short Lived Assets (Cummings)
Mayor Cummings made a motion to approve adding a line item to the Fiscal Year 2015-2016 budget for Depreciation of Short Lived Assets, seconded by Councilman Armer. Mayor Cummings called for the vote:
YES: CUMMINGS, BLEVINS, ARMER, POWELL
NO: NONE
Motion carried.
8. Discussion and possible action to be taken on raising water and sewer rates (Cummings)
Mayor Cummings made a motion to approve raising the water base rate \$10.00 with additional gallon usage raised the corresponding percentage and sewer base by \$9.00 with additional usage raise by the corresponding percentage, seconded by Councilman Blevins. Mayor Cummings called for the vote:
YES: CUMMINGS, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

9. Select date for Halloween (Wright)

Mayor Cummings made a motion to allow trick or treating on Saturday, October 31, 2015 seconded by Councilman Blevins. Mayor Cummings called for the vote:

YES: CUMMINGS, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

NEW BUSINESS

1. In accordance with the Open Meeting Act, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda.

ADJOURNMENT

There being no further business or comments, Mayor Cummings made a motion to adjourn, seconded by Councilman Blevins. Mayor Cummings called for the vote:

YES: CUMMINGS, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

TIME: 6:50 P.M.

Catrina McCracken, City Clerk/Treasurer

Greg Cummings, Mayor