

**MINUTES
CRESCENT CITY COUNCIL
REGULAR MEETING
APRIL 12, 2016**

The Crescent City Council held a Regular Meeting, Tuesday, April 12, 2016, at 6:00 p.m., at the Crescent City Hall Council Chambers, located at 205 N. Grand, Crescent, Oklahoma. Mayor Cummings called the meeting to order:

**PRESENT: GREG CUMMINGS, MAYOR
PAUL WOOD, VICE MAYOR
MACK BLEVINS, COUNCILMEMBER
KEVIN ARMER, COUNCILMEMBER
JANET SMITH, CITY MANAGER
TONYA OLIVER, CITY CLERK-TREASURER
CATRINA MCCRACKEN, CITY CLERK-TREASURER**

ABSENT: BUTCH POWELL, COUNILMEMBER

FLAG SALUTE: Led by Greg Cummings
INVOCATION: Led by Greg Cummings

APPROVAL OF THE MINUTES FROM THE LAST MEETING(S)

1. March 8, 2016 Regular Meeting
Councilman Wood made a motion to approve minutes of the March 8, 2016, Regular Meeting, seconded by Councilman Armer. Mayor Cummings called for the vote:
YES: CUMMINGS, WOOD, BLEVINS, ARMER
NO: NONE
Motion carried.
2. March 15, 2016 Special Meeting
Councilman Wood made a motion to approve minutes of the March 15, 2016, Special Meeting, seconded by Councilman Armer. Mayor Cummings called for the vote:
YES: CUMMINGS, WOOD, BLEVINS, ARMER
NO: NONE
Motion carried.

REPORT OF THE MUNICIPAL OFFICERS

1. City Manager Report: Smith praised PWA workers for the job they have been doing with the community. Smith introduced Shannon Wiebelt as the new Code Enforcement Officer and new City Clerk-Treasurer, Tonya Oliver.
2. Code Enforcement: New Code Enforcement Officer Wiebelt told Council of her new plans to cleaning up Crescent.
3. Police Department: Regular report given.
4. Fire Department: Chief Birchfield stated David Wallace was retiring from the department after 20 years of service.

BUSINESS

Consideration of and possible action to be taken on the following items listed on this agenda:

1. Discussion with and possible action to be taken with Kent Foster from the 522 Crescent Ambulance Board on the need to establish a dedicated sales tax to help support daily operational cost of ambulance service for the community (Smith)
Mayor Cummings made a motion to approve an election for a vote of the people concerning a 1 cent sales tax to try and subsidize the 522 Ambulance Board, seconded by Councilman Armer.
Mayor Cummings called for the vote:
YES: CUMMINGS, WOOD, BLEVINS, ARMER
NO: NONE
Motion carried.
2. Consider and vote on approval of the city's participation in in-kind services for a FEMA building being pursued by Crescent Public Schools (Smith)
Mayor Cummings made a motion to approve \$180,000.00 of in-kind services for a FEMA building being pursued by Crescent Public Schools, seconded by Councilman Wood. Mayor Cummings called for the vote:
YES: CUMMINGS, WOOD, ARMER
NO: BLEVINS
Motion carried.
3. Consider and vote on approving a TOBACCO-FREE BUSINESS POLICY (Smith)
Mayor Cummings made a motion to approve a TOBACCO-FREE BUSINESS POLICY, seconded by Councilman Armer. Mayor Cummings called for the vote:
YES: CUMMINGS, WOOD, BLEVINS, ARMER
NO: NONE
Motion carried.
4. Consider and vote on approving Ordinance 448 amending the Crescent Municipal Code to Regulate the Use of Tobacco Products or Vaper Products (Smith)
Mayor Cummings made a motion to approve Ordinance 448 amending the Crescent Municipal Code to Regulate the Use of Tobacco Products or Vaper Products, seconded by Councilman Armer. Mayor Cummings called for the vote:
YES: CUMMINGS, WOOD, BLEVINS, ARMER
NO: NONE
Motion carried.
5. Consider and vote on approving a WORKPLACE WELLNESS POLICY (Smith)
Mayor Cummings made a motion to approve **Sections 1, 2 & 4** of the WORKPLACE WELLNESS POLICY, seconded by Councilman Blevins. Mayor Cummings called for the vote:
YES: CUMMINGS, WOOD, BLEVINS, ARMER
NO: NONE
Motion carried.
6. Consider and vote on approving a new rate schedule for lawn care and removal of dilapidated houses and/or buildings. With a separate vote on declaring an emergency clause to enact the new rates immediately (Smith)

Backhoe:	\$125.00 per hour
Workers:	\$37.00 per hour for 2 workers
Dump Truck:	\$75.00 per hour
Brush Hog:	\$55.00 per hour
Mowing/Weed Eating & Limb Removal	\$35.00 per hour

Mayor Cummings made a motion to approve the new rate schedule for lawn care and removal of dilapidated houses and/or buildings, and declaring an emergency clause to enact the new rates immediately, seconded by Councilman Blevins. Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER

NO: NONE

Motion carried.

7. Consider and vote on approval of Ordinance 447 amending Ordinance 426 amending Chapter 11, Article 2, and Section 11-11 of the City of Crescent Municipal Code. With a separate vote on declaring an emergency clause to enact the new rates immediately (Smith)

Mayor Cummings made a motion to approve Ordinance # 447 amending Ordinance 426 amending Chapter 11, Article 2, and Section 11-11 of the City of Crescent Municipal Code and declaring an emergency clause to enact the new rates immediately, seconded by Councilman Blevins. Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER

NO: NONE

Motion carried.

8. Consider and vote on approving a change in the payroll policy (Smith)

- 29th of a month to the 13th of the following month. To be paid on the 15th.
- 14th of a month to the 28th of the same month. To be paid on the 30th.
- *February's second pay period will end on the 26th and payroll date will be the 28th.*

Mayor Cummings made a motion to approve the change in the payroll policy, seconded by Councilman Wood. Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER

NO: NONE

Motion carried.

9. Consider and vote on removing Catrina McCracken from the F&M signature cards and adding new City Clerk/Treasurer, Tonya Oliver (Smith)

Mayor Cummings made a motion to remove Catrina McCracken from the F&M signature cards and add new City Clerk/Treasurer, Tonya Oliver, seconded by Councilman Blevins. Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER

NO: NONE

Motion carried.

10. Convene into Executive Session pursuant to Title 25 O.S. Section 307(B)(2) & Title 25 O.S. Section 307 (B)(3) (Smith)

Mayor Cummings made a motion to convene into Executive Session pursuant to Title 25 O.S. Section 307(B)(2) & Title 25 O.S. Section 307 (B)(3), seconded by Councilman Blevins. Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER

NO: NONE

Motion carried.

11. Exit Executive Session and return to regular business (Smith)

Mayor Cummings made a motion to exit Executive Session and return to regular business, seconded by Councilman Wood. Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER

NO: NONE

Motion carried.

12. Consider and vote on approval of an auction for city property located at Oak Grove, Block 42, Lots 7-12 (with specifications indicated by the city for building guidelines) and Police Department property (Smith)

Mayor Cummings made a motion to approve an auction for city property located at Oak Grove, Block 42, Lots 7-12 and Police Department property, seconded by Councilman Blevins. Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER

NO: NONE

Motion carried.

13. Consider and vote on approval of the Fiscal Year 2016-2017 employment contract for City Manager, Janet Smith (Smith)

Mayor Cummings made a motion to approve the Fiscal Year 2016-2017 employment contract for City Manager, Janet Smith with discussed modifications, seconded by Councilman Armer.

Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER

NO: NONE

Motion carried

14. Appointment of Trustees (5) for the Crescent Economic Development Authority (Smith)

Mayor Cummings made a motion that each councilmember and the City Manager would each select a Trustee for the Crescent Economic Development Authority, seconded by Councilman Blevins. Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER

NO: NONE

Motion carried

APPROVAL OF THE CLAIMS AND PURCHASE ORDERS

1. Checks against the General Fund

Mayor Cummings made a motion to pay check #s 22434-22494, seconded by Councilman Blevins. Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

2. Consider and vote on approval of Purchase Order # 1516335 to Logan County Board of Commissioners in the amount of \$31,550.00 for the purchase of 210 tons of asphalt to resurface S. Mulberry Street and the track at the community center (Smith)

Mayor Cummings made a motion to approve Purchase Order # 1516335 Logan County Board of Commissioners in the amount of \$31,550.00 for the purchase of **960** tons of asphalt to resurface S. Mulberry Street and the track at the community center, seconded by Councilman Blevins. Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER

NO: NONE

Motion carried.

NEW BUSINESS

1. In accordance with the Open Meeting Act, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda.

ADJOURNMENT

There being no further business or comments, Mayor Cummings made a motion to adjourn, seconded by Councilman Blevins. Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER

NO: NONE

Motion carried.

TIME: 7:54 P.M.

Tonya Oliver, City Clerk/Treasurer

Greg Cummings, Mayor