

**MINUTES  
CRESCENT CITY COUNCIL  
REGULAR MEETING  
MARCH 8, 2016**

The Crescent City Council held a Regular Meeting, Tuesday, March 8, 2016, at 6:00 p.m., at the Crescent City Hall Council Chambers, located at 205 N. Grand, Crescent, Oklahoma. Mayor Cummings called the meeting to order:

**PRESENT: GREG CUMMINGS, MAYOR  
PAUL WOOD, VICE MAYOR  
MACK BLEVINS, COUNCILMEMBER  
KEVIN ARMER, COUNCILMEMBER  
BUTCH POWELL, COUNILMEMBER  
JANET SMITH, CITY MANAGER  
CATRINA MCCRACKEN, CITY CLERK-TREASURER**

**ABSENT: NONE**

**FLAG SALUTE:** Led by Greg Cummings  
**INVOCATION:** Led by Greg Cummings

**APPROVAL OF THE MINUTES FROM THE LAST MEETING(S)**

1. February 9, 2016 Regular Meeting  
Councilman Wood made a motion to approve minutes of the February 9, 2016, Regular Meeting, seconded by Councilman Blevins. Mayor Cummings called for the vote:  
YES: CUMMINGS, WOOD, BLEVINS, ARMER, POWELL  
NO: NONE  
Motion carried.

**REPORT OF THE MUNICIPAL OFFICERS**

1. City Manager Report: Regular report given
2. Code Enforcement: Regular report given.
3. Police Department: New Chief Jon Owens gave the regular report.
4. Fire Department: Regular report given.

**BUSINESS**

Consideration of and possible action to be taken on the following items listed on this agenda:

1. Discussion and possible action with John Murch on Ordinance # 442 establishing limitations of building structures comprised of metal materials in the City of Crescent (Smith)  
Mayor Cummings made a motion to take no action, seconded by Councilman Blevins. Mayor Cummings called for the vote:  
YES: CUMMINGS, WOOD, BLEVINS, ARMER, POWELL  
NO: NONE  
Motion carried.
2. Discussion and possible action with Kent Smith concerning awning and sign replacement at his place of business, 111 N. Grand (Smith)

Mayor Cummings made a motion to approve awning and sign replacement at 111 N. Grand seconded by Councilman Powell. Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

3. Consider and vote on appointing the following people to the Library Board: (Cummings)

Chairperson/President: Valerie Collier

Vice Chairperson/Vice President: Deann Lewis

Secretary: Devon Hughes

Treasurer: Terri Gregory

Mayor Cummings made a motion to approve the suggested appointments for the Library Board, seconded by Councilman Armer. Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

4. Convene into Executive Session pursuant to Title 25 O.S. Section 307(B)(3) for the purpose of discussing purchase or appraisal of real property (Smith)

Mayor Cummings made a motion to convene into Executive Session for the purpose of discussing purchase or appraisal of real property, seconded by Councilman Armer. Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

5. Exit Executive Session and return to regular business (Smith)

Mayor Cummings made a motion to exit Executive Session and return to regular business, seconded by Councilman Wood. Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

6. Consider and vote on reactivating the Crescent Economic Development Authority, electing five (City Council) trustees to serve; appointing a Chairman, Vice Chairman, Secretary/Treasurer and appointing Janet Smith, Crescent City Manager as General Manager (Smith)

Mayor Cummings made a motion to reactivate the Crescent Economic Development Authority, allowing for appointments at a later date, seconded by Councilman Blevins. Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

7. Consider and vote on approval of Ordinance #445 assessing a Right of Way / Franchise Fee of 3% on all water and sewer lines to the Crescent Public Works Authority (Smith)

Mayor Cummings made a motion to approve Ordinance # 445 assessing a Right of Way / Franchise Fee of 3% on all water and sewer lines to the Crescent Public Works Authority, seconded by Councilman Blevins. Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

8. Consider and vote on approving a new fee schedule for the Police Department (Smith)

Mayor Cummings made a motion to approve a new fee schedule for the Police Department, seconded by Councilman Wood. Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

9. Consider and vote on approval of Resolution 16-07 setting Rules of Procedure for Crescent City Council Meetings (Smith)

Mayor Cummings made a motion to approve Resolution 16-07 setting Rules of Procedure for Crescent City Council Meetings, seconded by Councilman Wood. Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

10. Consider and vote on approval of Ordinance #445 adding to Chapter 7, Article 1, Fire Prevention, of the Crescent Municipal Code of Ordinances (Birchfield)

Mayor Cummings made a motion to approve Ordinance #445 adding to Chapter 7, Article 1, Fire Prevention, of the Crescent Municipal Code of Ordinances, seconded by Councilman Wood.

Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

11. Reinvest \$200,000.00 for Electrical Sales Trust Fund 03/10/2016 (McCracken)

Mayor Cummings made a motion to reinvest \$200,000.00 at F&M Bank at the rate of .70% for one year, seconded by Councilman Blevins. Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

## **APPROVAL OF THE CLAIMS AND PURCHASE ORDERS**

1. Checks against the General Fund

Councilman Armer made a motion to pay check #s 22315-22369, seconded by Councilman Blevins. Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

2. Consider and vote on approval of Purchase Order # 1516285 to Anne Elfrink, CPA in the amount of \$8,000.00 for FY 2014-2015 Audit (McCracken)

Mayor Cummings made a motion to approve Purchase Order # 1516285 to Anne Elfrink, CPA in the amount of \$8,000.00 for FY 2014-2015 Audit, seconded by Councilman Armer. Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

3. Consider and vote on approval of Purchase Order #1516293 to OMAG in the amount of \$4,112.75 for the 1<sup>st</sup> quarter of 2016-2017 Liability Insurance (McCracken)

Councilman Armer made a motion to approve Purchase Order #1516293 to OMAG in the amount of \$4,112.75 for the 1<sup>st</sup> quarter of 2016-2017 Liability Insurance, seconded by Councilman Blevins. Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

4. Consider and vote on approval of Purchase Order #1516294 to OMAG in the amount of \$4,182.50 for the 1<sup>st</sup> quarter of 2016-2017 Property Insurance (McCracken)

Mayor Cummings made a motion to approve Purchase Order #1516294 to OMAG in the amount of \$4,182.50 for the 1<sup>st</sup> quarter of 2016-2017 Property Insurance, seconded by Councilman Blevins. Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

### **NEW BUSINESS**

1. In accordance with the Open Meeting Act, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda.

A discussion was held over the status of Annexation south of Crescent.

### **ADJOURNMENT**

There being no further business or comments, Mayor Cummings made a motion to adjourn, seconded by Councilman Blevins. Mayor Cummings called for the vote:

YES: CUMMINGS, WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

TIME: 7:00 P.M.

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Catrina McCracken, City Clerk/Treasurer

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Greg Cummings, Mayor