

**MINUTES
CRESCENT PUBLIC WORKS AUTHORITY
REGULAR MEETING
JANUARY 12, 2016**

The Crescent Public Works met for a Regular Meeting, Tuesday, January 12, 2015, at 6:56 p.m., at the Crescent City Hall Council Chambers located at 205 N. Grand, Crescent, Oklahoma. Vice-Chairman Wood called the meeting to order:

**PRESENT: PAUL WOOD, VICE-CHAIRMAN
MACK BLEVINS, TRUSTEE
KEVIN ARMER TRUSTEE
BUTCH POWELL, TRUSTEE
JANET SMITH, CITY MANAGER
CATRINA MCCRACKEN, SECRETARY**

ABSENT: GREG CUMMINGS, CHAIRMAN

APPROVAL OF THE MINUTES FROM THE LAST MEETING(S)

1. December 08, 2015, Regular Meeting

Trustee Blevins made a motion to approve minutes for the December 08, 2015, Regular Meeting, seconded by Trustee Armer. Vice-Chairman Wood called for the vote:

YES: WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

BUSINESS

Consideration of and possible action to be taken on the following items listed on this agenda:

1. Approval of Resolution # 16-06 adopting the Rules of Procedure for the Crescent Public Works Authority (Cummings)

Vice-Chairman Wood made a motion to Table Resolution # 16-06, seconded by Trustee Blevins. Vice-Chairman Wood called for the vote:

YES: WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

2. Read and approve 2016 Fair Housing Proclamation (Smith)

Vice-Chairman Wood read the 2016 Fair Housing Proclamation then made a motion to approve the 2016 Fair Housing Proclamation, seconded by Trustee Armer. Vice-Chairman Wood called for the vote:

YES: WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

3. Consider and take action with respect to a Resolution # 16-09 accepting the offer of the United States of America, acting through Rural Utilities Service. Formerly known as Farmers Home Administration, to make a loan in the principal amount of \$3,600,000 for the purpose of financing improvements to the water system; approving the loan resolution security agreement and authorizing its execution; ratifying and confirming a lease or approving and authorizing the execution of an amended lease, if deemed necessary by bond counsel; approving and authorizing the execution of the Association Water and Waste System Grant Agreement; approving the issuance of a note in the amount of \$3,600,000, secured by a real estate mortgage and authorizing its execution; ratifying and confirming water rates; approving and authorizing execution of a legal services

agreement; approving and authorizing payment of attorney and engineer fees and expenses; and containing other provisions related thereto (Smith)

Trustee Blevins made a motion to approve Resolution # 16-09 accepting the offer of the United States of America, acting through Rural Utilities Service. Formerly known as Farmers Home Administration, to make a loan in the principal amount of \$3,600,000 for the purpose of financing improvements to the water system, seconded by Trustee Armer. Vice-Chairman Wood called for the vote:

YES: WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

4. Approval of budget amendment #9 to the CPWA Fund (McCracken)

Vice-Chairman Wood made a motion to approve budget amendment #9, seconded by Trustee Blevins. Vice-Chairman Wood called for the vote:

YES: WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

REPORT OF THE MUNICIPAL OFFICERS

1. Water Department: Defuentes stated that generators had to be rented and brought to the wells during the winter storm in December due to power outages.
2. Wastewater Management Report: Regular Report Given
3. Street Department: Defuentes stated the City was hoping to be done with debris removal from the November ice storm by the end of January.

APPROVAL OF THE PURCHASE ORDERS

1. Consider and vote on approval of Purchase Order # 1516253 and check #22092 to Atlas Truck Sales, Inc. for purchase of a 2003 Ford F550 for use by Crescent Public Work Authority (Smith)

Vice-Chairman Wood made a motion to approve Purchase Order # 1516253 and check #22092 for purchase of a 2003 Ford F550, seconded by Trustee Blevins. Vice-Chairman Wood called for the vote:

YES: WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

NEW BUSINESS

1. In accordance with the Open Meeting Act, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda.

ADJOURNMENT

There being no further business or comments, Vice-Chairman Wood made a motion to adjourn, seconded by Trustee Blevins. Vice-Chairman Wood called for the vote:

YES: WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

TIME: 7:20 PM

Paul Wood, Vice-Chairman

Catrina McCracken, Secretary/Treasurer