

**MINUTES
CRESCENT CITY COUNCIL
REGULAR MEETING
JANUARY 12, 2016**

The Crescent City Council held a Regular Meeting, Tuesday, January 12, 2016, at 6:00 p.m., at the Crescent City Hall Council Chambers, located at 205 N. Grand, Crescent, Oklahoma. Vice-Mayor Wood called the meeting to order:

**PRESENT: PAUL WOOD, VICE MAYOR
MACK BLEVINS, COUNCILMEMBER
KEVIN ARMER, COUNCILMEMBER
JANET SMITH, CITY MANAGER
CATRINA MCCRACKEN, CITY CLERK-TREASURER**

**ABSENT: GREG CUMMINGS, MAYOR
BUTCH POWELL, COUNILMEMBER**

FLAG SALUTE: Led by Paul Wood

INVOCATION: Led by Paul Wood

APPROVAL OF THE MINUTES FROM THE LAST MEETING(S)

1. December 08, 2015 Regular Meeting

Councilman Blevins made a motion to approve minutes of the December 08, 2015, Regular Meeting, seconded by Councilman Armer. Vice-Mayor Wood called for the vote:

YES: WOOD, BLEVINS, ARMER

NO: NONE

Motion carried.

COUNCILMEMBER BUTCH POWELL ENTERED AT 6:04 P.M.

REPORT OF THE MUNICIPAL OFFICERS

1. City Manager Report: Smith gave regular report then read an email received from Mayor Greg Cummings explaining his absence and expressing his hope to continue with Council as soon as able.
2. Code Enforcement: No report given.
3. Police Department: Regular report given.
4. Fire Department: Grady Birchfield was vote as the new Chief by the Fire Department. Bean Supper will be held January 30, 2016.

BUSINESS

Consideration of and possible action to be taken on the following items listed on this agenda:

1. Approval of Resolution #16-07 adopting the Rules of procedure for the City of Crescent (Cummings)

Vice-Mayor Wood made a motion to Table Resolution # 16-07, seconded by Councilman Blevins. Vice-Mayor Wood called for the vote:

YES: WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

2. Consider and take action with respect to Resolution #16-08 authorizing the Crescent Public Works Authority to incur an indebtedness by securing a loan in the amount of \$3,600,000. From the United States of America, acting through Rural Utilities Service, formerly known as Farmers Home Administration (“The Government”) for the purpose of financing improvements to the water system; ratifying and confirming a lease or approving and authorizing the execution of an amended lease, if deemed necessary by bond counsel; and containing other provisions relating thereto (Smith)
Councilman Blevins made a motion to approve Resolution # 16-08 authorizing the Crescent Public Works Authority to incur an indebtedness seconded by Councilman Armer. Vice-Mayor Wood called for the vote:
YES: WOOD, BLEVINS, ARMER, POWELL
NO: NONE
Motion carried.
3. Consider and vote on entering into a lease purchase agreement with F&M Bank in the amount of \$32,000.00 @ 3% interest, 5 annual payments for a 2015 Ford Interceptor (Smith)
Vice-Mayor Wood made a motion to enter into a lease purchase agreement with F&M Bank in the amount of \$32,000.00 @ 3% interest, 5 annual payments for a 2015 Ford Interceptor, seconded by Councilman Blevins. Vice-Mayor Wood called for the vote:
YES: WOOD, BLEVINS, ARMER, POWELL
NO: NONE
Motion carried.
4. Discussion and possible action to be taken on further repairs at the Fire Department (Smith)
Councilman Blevins made a motion to **take no action** on further repairs at the Fire Department, seconded by Councilman Armer. Vice-Mayor Wood called for the vote:
YES: WOOD, BLEVINS, ARMER, POWELL
NO: NONE
Motion carried.
5. Consider and vote on supporting Crescent Public Schools with a Dual Purpose Community Safe Room/Cafeteria (Smith)
Vice-Mayor Wood made a motion to **take no action** on supporting Crescent Public Schools with a Dual Purpose Community Safe Room/Cafeteria, seconded by Councilman Blevins. Vice-Mayor Wood called for the vote:
YES: WOOD, BLEVINS, ARMER, POWELL
NO: NONE
Motion carried.
6. Consider and vote on approval of new Employee Handbook (Smith)
Vice-Mayor Wood made a motion to approve the new Employee Handbook, seconded by Councilman Armer. Vice-Mayor Wood called for the vote:
YES: WOOD, BLEVINS, ARMER, POWELL
NO: NONE
Motion carried.

APPROVAL OF THE CLAIMS AND PURCHASE ORDERS

1. Checks against the General Fund
Councilman Blevins made a motion to pay checks #22089-22155, seconded by Councilman Armer. Vice-Mayor Wood called for the vote:

YES: WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

2. Consider and vote on approval of Purchase Order #1516255 & check #22145 to Wallace Mountain Design in the amount of \$3,656.25 for computer services performed over the contracted 40 hours a month (Smith)

Vice-Mayor Wood made a motion to approve Purchase Order #1516255 & check #22145 to Wallace Mountain Design in the amount of \$3,656.25, seconded by Councilman Armer. Vice-Mayor Wood called for the vote:

YES: WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

NEW BUSINESS

1. In accordance with the Open Meeting Act, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda.

1. A motion was made to amend approval of checks 22089-22155 to include check number 22156 for 5,135.62 to Risk Management for Property Insurance for the Fire Department per the 15-16 Budget Approval and check number 22157 for 799.99 to Risk Management for Liability Insurance for the Fire Department per the 15-16 Budget Approval (McCracken)

Vice-Mayor Wood made a motion to approve the amending approval of checks 22089-22155 to include check numbers 22156 & 22157, seconded by Councilman Armer. Vice Mayor Wood called for the vote:

YES: WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

2. Smith announced that a chili supper will be held on January 29, 2016 at the High School with all proceeds going towards Mayor Cummings' medical expenses.

ADJOURNMENT

There being no further business or comments, Vice-Mayor Wood made a motion to adjourn, seconded by Councilman Blevins. Vice-Mayor Wood called for the vote:

YES: WOOD, BLEVINS, ARMER, POWELL

NO: NONE

Motion carried.

TIME: 6:55 P.M.

Catrina McCracken, City Clerk/Treasurer

Paul Wood, Vice-Mayor